

Results-oriented leader with 5+ years in educational leadership, complemented by over 10 years of teaching experience. Proven ability to analyze data, implement strategic improvements, and foster collaborative environments, leading to a 50% decrease in behavioral referrals. Expertise in instructional leadership, staff coaching, and community engagement. Committed to driving achievement and enhancing organizational effectiveness through data-informed decision-making and innovative program development.

WORK EXPERIENCE

ASSISTANT PRINCIPAL

Grant Middle School

Fairview Heights

Analyzed academic and disciplinary data to assess system effectiveness and pinpoint areas for enhancement.

Led committees and fostered collaboration among team members for event planning, fundraising initiatives, progress evaluation, and new goal establishment.

Monitored emergency preparedness protocols and truancy patterns, reporting findings to the regional office. Instituted a combination of incentives and disciplinary measures, resulting in an approximate 50% reduction in behavioral referrals.

Mentored, coached, and evaluated teaching staff performance, including leading professional development meetings and teambuilding events.

Contributed to hiring processes and personnel management.

Assessed and addressed the needs and interests of the school community through surveys.

Cultivated relationships, engaged, and communicated with community partners.

PRINCIPAL INTERN & ENGLISH TEACHER

Grant Middle School

Fairview Heights

Interpreted data, curriculum, and instructional methods to ensure curriculum alignment with educational objectives.

Evaluated progress toward achieving school improvement plan objectives.

Oversaw and supported after-school events.

Adapted learning experiences to accommodate diverse learner needs and styles.

Facilitated student success, achieving over an 80% academic mastery rate.

Guided paraprofessionals in supporting learners' individual education goals.

Partnered with colleagues and families to enrich learning experiences and ensure student achievement.

Assisted in the organization and execution of field day events, character education classes, and the production of the school newspaper.

Provided interim leadership by substituting for principals and assistant principals during their absences.

KINDERGARTEN TEACHER

Carter Lake Elementary

Tacoma

Delivered an engaging and dynamic learning environment for foundational learners.

Assessed students to determine kindergarten readiness.

Employed a variety of instructional methods to cater to diverse learning requirements.

Collaborated with colleagues to support English Language Learners.

Actively participated in professional learning communities to analyze student progress data and design differentiated lessons.

Ensured comprehensive student development, achieving a 92% mastery rate across the cohort.

MIDDLE SCHOOL ENGLISH & HISTORY TEACHER

Keithville Elementary/Middle

Keithville

Collaborated to plan and execute a school carnival that generated over \$4,000.00 in profit.

Spearheaded professional development sessions for faculty.

Mentored incoming teachers, providing guidance and support.

Fostered significant learner growth, ranging from 80% to 96%, encompassing students with disabilities and gifted learners.

Utilized Response to Intervention (RTI) strategies and goal-setting frameworks to promote academic advancement.

Other Experiences: Program Coordinator at a Preschool, Second Grade Teacher, Student Teaching: First and Fifth grades, Barista, Server, Hostess

EDUCATION

M.A. - NONPROFIT MANAGEMENT2022 – 2024

Washington University in St. Louis

St. Louis, MO

Completed a grant writing project for Coping 4 Life.

Completed a Marketing-focused Capstone project for SIHF using data.

Completed a marketing and fundraising plan for Annie's Hope.

Completed a funding plan for Donald Danforth Plant Science Center.

Created an organizational and funding plan for a new nonprofit using quantitative and qualitative data.

M.A. - EDUCATIONAL LEADERSHIP2018 – 2020

McKendree University

Lebanon, IL

Developed projects related to community engagement, facilities management, and educational law. Studied the impact of extracurricular activities and assessed associated achievements.

B.S. - ELEMENTARY EDUCATION2003 – 2008

Mississippi University for Women

Columbus, MS

Achieved successful student teaching in first and fifth grades.

Accomplished engaging lesson planning for kindergarten through fifth grades in all subjects.

Earned minors in English and History.

SKILLS

Analytics-driven approaches

Curriculum writing

Instructional leadership
Analytics-driven approaches

Organizational design

Staff coaching & support

Strategic planning

REFERENCES

Allison Lauer
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Carla Lasley
618-398-5552

Jason Huff
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Matt Stines
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Natalie Lowe
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